ACC Board Meeting Thursday 28th April 2026

Venue: Zoom

(Meeting commenced 1.30 pm)

	Title
	In attendance: Sue Monckton-Rickett, Chair (SMR); Chris Williams Deputy Chair (CW); Peter Roberts (PR); Gathoni Hamilton-Foster (GHF); Leroy Harley (LH); Sean Charlesworth (SC); Lyn Smailes (LS). Tony Ruddle (TR). **Apologies:** Jenny Fytche (JF); Kate Pozzo (KP); Christine Pinder (CP); Kathy Spooner, CEO (KS). **Opening Reflection:** SMR led the reflection based on the statistics on healthy living, John 10:10 and Psalm 23 read. Led in prayer.
01.	**Approval of Minutes of 26th March 2026** Approved as an accurate record. **Matters Arising:** The action list reviewed. SMR will resend a link for the EDI training, and the office will send out the link to GDPR training for Board members. AOB – to discuss Kenya and Uganda; Board attendance at RAP.
2.	**Standing items** **Conflicts of Interest:** No conflicts of interest declared. **RAP / PSA –** nothing to report. Board to look at Standard 1 & 2 outside the meeting. **Diversity & Inclusion**: **Report on the meeting of Coalition for Inclusion and Anti-Oppressive Practice** CW & LH went to HQ of Place2Be on 15th April for the first face to face meeting for some while. The desire to make a difference is evident and a lot of work has been done in the background by key people. A need for reorganisation of the group's leadership is approaching. ACC contribution into this might be at simplest a further small financial input as previously or offering someone into the leadership team. ACC benefit of being a small organisation with a board that is engaged, meaning that we can make decisions more quickly and look closely at things like the Principles. LH commented that it was a welcoming group and admired the work that they are attempting to achieve. Getting buy-in from the leaders of all the organisations seems to be a key issue. PR asked how the group is financed? CW responded - the larger organisations are making this possible with time and resources, but for some specific projects all organisations contribute based on size. The next meeting is 3rd June. Nothing further from the MOU. **Legal and Governance:** some documents were provided on conflicts of interest and NCVO report on trends and principles for making effective decisions. Board asked to read through these. **New Emerging Risks:** KS attended PSA a day on governance and identifying new risks was a focus point during the day. ACC will have this as a standing item going forward.
3.	**Chair Report** **Complaints Update**: This was presented and details in a separate paper. **Discussion CIAOP Principles 1**

	The Board were all invited to discuss the first principle: **We Name the Structures That Shape Us** Following a period of open discussion about ACC's structure and making it more open, the following was agreed: **Summary of Ideas and Actions:** • Look at representation for Conference and training events. • Invite people to submit questions for the AGM beforehand and anonymously if possible. • Encouraging reading of the minutes – include link in newsletter. • Set-up a means by which members can raise issues / ideas / comments, etc.? • More access to information about being a board member for this AGM and on-going. • Look at times and accessibility of board meetings. **Raising Awareness of ACC** The Board were asked to consider what networks they have where they could raise awareness of ACC such as local groups, denominations and training centres and colleges/universities. Suggested that having some key messages would be helpful. SMR says this on Staff meeting agenda as well and it is something that we need to concentrate on. LS suggest the one-to-one works better that a scatter approach. **AGM and Board Elections** Board members, due to stand down at the end of a 3-year term, Gathoni Hamilton-Foster, Sue Monckton-Rickett, Tony Ruddle. All if nominated can stand again for a 4-year period, bringing the total period served to nine years. This is due to an earlier term of office being only two years, to stagger re-elections, which was agreed by the Board at the time. With these and vacancies we could have 7 new board members. SMR raised that there will be a significant number of key personnel changes in the next 4 years including CW, PR and SMR term on the board will ceasing. The Board needs to consider strategic transition. Readjustment of roles and the changes to the current chair input for example as the last 2 chairs have committed a lot of time above what would normally be expected. Such issues need to be thought through. **All BOARD MEMEBRS TO CONSIDER WHO THEY MGHT APPROACH FOR NOMINATIONS.**
4.	**CEO Report** The Board approved the awarding of an Honorary Fellowship to Prof Jonathan Passmore with immediate effect. In recognition of his valued experience work and books on Coaching and Mentoring. The launch event of Coaching and Mentoring on 22nd April was excellent and well received. **PSA Revised Standards** Update was shared through the paper on the new standards and the evidence required. These need to be worked through to have evidence ready so as to meet requirements. The board reviewed Standard 1 & 2 with SMR guiding us through the expectations. Various comments and suggestions were made and noted by the chair for further consideration. To meet the various standards / gather information needed, there may need to be a joint project with board and staff . The board will need to consider how it measurers its effectiveness over a period of time. It was suggested that NCVO may have helpful tools and guidance. CW suggested that that an in person meeting to look at the standards and board effectiveness may be helpful and it could possibly be the day before conference. SMR & PR to investigate possibility.

5.	**Financial Report** The annual accounts are due to be returned by the independent examiners in time for the next Board meeting. **March Management Accounts and Cash flow** Current income over budget due to some special donations and good income from online training. The new membership of coaching has also enhanced the income as it was not budgeted for. Expenditure has some minor variations. There was a surplus of £12k at the end of the first 3months, but PR felt unlikely that this would continue for the rest of the year. PR proposed transferring £20,000 into our deposit account. Agreed by board
6.	**AOB** **Kenya and Uganda**. An appeal was made to members at Easter and received £610 so far. The Board agreed to fund • the purchase of a projector screen to support the work in Kenya • the projects listed for Uganda until the end of August **Board attendance at RAP 2-5 pm on zoom** 19th June SC agreed to attend. 9th October LH agreed to attend. 22nd January 2027 TBA Next Board meeting June 4th 1.30pm on zoom

Signed

S Monckton-Rickett

Chair of ACC

4 June 2026