

ACC Board Meeting Friday 15th November 2023

Venue: Zoom

(Meeting commenced 09.30)

	Title
	<p>Opening: CW led our devotions welcoming LH to his first meeting bringing our attention to the fact that we are 'welcomers' and examples of how we can be true to that calling.</p> <p>In attendance: Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Roberts (PR); Leroy Harley (LR); Phil Martin (PM); Gathoni Hamilton-Foster (GHF), Christine Pinder (CP) Kathy Spooner (KS);</p> <p>Apologies:; Wein Fung (WF); Sharon Hastings (SH)</p> <p>Peter Barraclough (PB), Janet McNish (JMN) and Sean Charlesworth (SC) on leave of absence.</p> <p>SMR raised that SH will be missing three consecutive Board meetings due to her starting new employment. It was confirmed that this would be an approved leave of absence.</p>
1.	<p>Minutes of the 13th October</p> <p>The minutes were approved.</p> <p>Matters Arising: KS still working on the remaining parts of Complaints policy</p> <p>AOB: None.</p>
2.	<p>Standing items</p> <p>Conflict of Interest: - no changes</p> <p>RAP/PSA - (included in other items).</p> <p>Diversity & Inclusion</p> <p>MOU - no issues to report.</p> <p>EDI Tool Kit Launch: CW reported a successful event with Board and Ethnic Tapestry members present.</p>
3.	<p>CEO REPORT</p> <p>RAP Revised Documents</p> <p>SMR went through the amendments that had been submitted from Board Members and updated the documents. With these amendments the Board approved all the new documents. They will be passed back to RAP for implementation</p> <p>A suggestion to have a removal policy of RAP or Board members will be looked at and devised.</p> <p>PSA Notification of Change re ScoPEd</p> <p>KS reported that the PSA had raised some questions with regard to the notification of change re the accreditation process. KS had suggested that these should be discussed with all ScoPEd partners so that all partners meet with the PSA. The Board agreed with her proposal.</p> <p>Launching the New Accreditation Process</p>

	<p>The new process is ready for launch but the PSA response as above to ScoPEd may involve some minor changes.</p> <p>The board approved continue using the current accreditation and implement the new version in 2024.</p> <p>Practice Review Status</p> <p>KS pointed out that some members are slow in completing their practice reviews. KS is proposing a short video to help members know the approach. The Board approved this.</p> <p>UKCP Statement on Conversion Therapy and the MOU group</p> <p>KS provided this to the board for information. ACC Board confirmed that it would not be making a statement on conversion therapy.</p> <p>Website and Database Development</p> <p>Date is now revised to December. Testing is delayed as the data migration has revealed issues. A meeting with the developer has been requested and will go ahead before the end of the month.</p> <p>Deliverance Ministry Policy</p> <p>An enquiry was made around this topic from an affiliate. It was agree to hold discussions with them.</p>
4.	<p>Chair Report</p> <p>SMR presented her report</p> <p>Complaints Update / Data Breach were noted.</p> <p>Articles of Association - a legal review of this is being investigated for scope and costs.</p> <p>Policy Review - Charity Commission Requirements</p> <p>The Board was informed that the requirements with regard to declaring policies has increased significantly meaning that ACC would need to declare all of the policies in place as at the year end. SMR proposed that additional policies were needed would be developed to be reviewed and approved at the next Board meeting.</p> <p>GHF updated us on the Kenya and Ugandan activities and programmes. There has been an enquiry from a church in Tanzania to provide training for 20 participants. It was agreed that if it was trainers from Uganda doing the training in Tanzania then this would be covered by the current agreement. If however there were new trainers in Tanzania then that would have to be a separate agreement</p> <p>It was agreed that an appeal could be included in Annual conference offering for the work in Uganda</p> <p>The Board agreed this approach.</p> <p>GHF to report back to Uganda</p>
7.	<p>Finance Report</p> <p>PR explained his role and ACC accounting processes and controls for a new member on Board while also updating the full Board.</p> <p>Management Accounts & Cashflow presented.</p>

	<p>Thanks to the Pastoral Care team those involved in training for their work in increasing income in these areas...</p> <p>Forecast 2023 / Budget 2024 including Salary & Fee increases</p> <p>PR provided 3 scenarios for Budget 2024 PR recommended scenario 2 which would maintain the current contingency and proposals or changes in fees and staffing levels and salaries. The Board approved this proposal.</p> <p>Ongoing there is a need to seek additional funding.</p>
8.	<p>AOB</p> <p>SMR closed in prayer.</p> <p>Next meeting 14th December 2023 13.30</p>

Approved



Sue Monckton-Rickett

Chair

14 December 2023