

ACC Board Meeting Wednesday 12th July 2023

Venue: Zoom

(Meeting commenced 9.30 am)

Title
<p>Opening: SMR led thoughts on the Beatitudes</p> <p>In attendance: Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Roberts (PR); Kathy Spooner (KS); Sean Charlesworth (SC); & Gathoni Hamilton-Foster (GHF); Wein Fung (WF); Phil Martin (PM)</p> <p>Apologies: Sharon Hastings (SH); Janet McNish (JMN); Christine Pinder (CP); Peter Barraclough (PB) continues to be on accepted absence.</p>
<p>Minutes of the 6th June 2023</p> <p>The minutes 6th June were approved.</p> <p>Matters Arising: None not already included in today's agenda</p> <p>AOB: None.</p>
<p>Standing items</p> <p>Conflict of Interest: - no changes PR mentioned he knows the person who authored an Accord article, which was to be discussed later.</p> <p>RAP/PSA - (included in other items).</p> <p>Diversity & Inclusion - No further updates</p>
<p>Chair Report</p> <p>Complaints Update - SMR reported in her written submission.</p> <p>ICO - SMR reported on the actions required by ACC and that are in process to completion. Guidance for Dealing with SAR has been written and circulated to staff (included in Board Papers for information). Training will be undertaken by staff, assessors and Board members. Complaint Panel members, Pastoral Care Trainers etc. will be provided with guidance about the use of data.</p> <p>Action: All Board to add the new signature information to their email addresses on all platforms and to complete the GDPR Training.</p> <p>PSA are conducting a targeted review on Standard 6 Governance, arising from the ICO incidents, but the scope may change depending on our response. The PSA have received the draft Complaints process that that the Board will review again in this meeting.</p> <p>ACC is submitting a report detailing the communications with the ICO and the subsequent actions by 19th July 2023.</p> <p>KS recommended to the Board that we obtain a legal review of the complaints policy (once it is amended and has the panel procedures added to it). Board agreed that this good to consider.</p> <p>Action: KS to obtain a quote.</p> <p>AGM - the attendance was oversubscribed and subsequently the Zoom licence has been increased.</p>

No further outcome on RAP recruitment. A meeting is planned with the Chair of RAP to look at this and terms of reference.

Action: KS / SMR to set up meeting with Chair of RAP to review RAP standing documents and recruitment strategy.

CEO Update

KS presented her report.

The new NICE guidelines on self-harm and suicide will be circulated to all members. KS has drafted a letter to members, which the Board approved. The recent training on suicide emphasised the new position. The implications of the requirement for Register holders to adopt NICE guidelines were discussed and it was hoped that this would be a wider discussion with other Register holders and at ARC. It is proposed to put the guidelines in application and renewal on-line process, requiring members to read and sign that they have done so.

Website and Database Development

Continues to be delayed. ACC have requested a meeting with the new owners of the developers. The risks of further delays will be recorded on the risk register

Staff Recruitment

New Deputy Registrar to be appointed starting on 1st August. Gillian Stuart will continue as Registrar, moving from an interim to a permanent role..

An office administrator advert has been posted in various places, including Christian recruitment sites and the BAATN network.

KS: to notify PSA of GS permanent appointment

EDI Statement for the Website

The board reviewed and approved the EDI statement for the website.

Complaints Policy

The Board reviewed the new complaints policy and raised points for clarification and two potential changes.

The Board approved it at this stage subject to the above. Various other groups will also review the policy before it comes back to Board for final approval.

Christian Coaches and Mentors

A paper was shared concerning the development of a new membership stream.

The Board unanimously approved continued work to consider the feasibility, risks and opportunities of this proposal.

SCoPeD development

KS gave an update. KS recommended that the Chairs of the SCoPeD bodies meet to discuss the future. SMR will follow this up.

PSA Annual Return and Targeted Review 2023 – update given.

ACCord Editor search on-going.

Policy Approvals

EDI - policy was presented and after review the board gave approval. WF asked how we interact or engage with other organisations (e.g. who or provide services to ACC) with regard to our values and SMR responded that we may need to look at this but not as part of this policy. Thanks was given to CW and SH for updating and re-writing the policy.

Register Membership Safeguarding Decisions Policy & Process

KS presented a policy and process, which was approved by the Board .

Accord Article

There was a discussion about the concerns that had been raised relating to an article published in Accord.

In response for the Board to understand better the issues of race and ethnicity it was agreed that ACC would purchase the file 'After the Flood' documentary for all board members to view and discuss at a future board meeting.

Finance Report

PR presented management accounts and Cashflow reports. There was an improvement in the forecast of the overall position compared to May.

AOB

A written report from Uganda was submitted. An encouraging report of what is being achieved for which we praise God.

Action: GHF to write an article for Autumn Accord.

Next meeting 14th September

AGM 15th July 2023

Approved



Sue Monckton-Rickett

Chair

14 September 2023