

ACC Board Meeting Wednesday 17<sup>th</sup> March 2023

Venue: Zoom

(Meeting commenced 13.30 am)

	Title
	<p><b>Opening:</b> PR led our reflections based on readings from Luke 1 and 1 Peter</p> <p><b>In attendance:</b> Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Roberts (PR); Janet McNish JMN); Wein Fung (WF); Christine Pinder (CP); Gathoni Hamilton-Foster (GHF); Phil Martin (PM) and Sean Charlesworth (SC)</p> <p>Kathy Spooner (KS);</p> <p><b>Apologies:</b> Sharon Hastings (SH); Jim McRae (JMR); Peter Barraclough (PB)</p>
1.	<p><b>Minutes of the 15<sup>th</sup> February 2023</b></p> <p>The minutes were approved.</p> <p><b>Matters Arising:</b> KS has looked at the Street Pastors model of training in relation to new membership streams, which was informative.</p> <p><b>AOB:</b> A notification from KS. GHF on Uganda and Kenya.</p>
2.	<p><b>Ethnic Tapestry</b></p> <p>Ellen Yun joined and talked about a paper written as a response to Winter Accord. SMR said conversations have been held with the editor, which have been positive. SMR suggested a joint article with Ellen and the editor showing a mutual response as apposite way forward.</p> <p>KS outlined the current process and suggested that it might be helpful to have someone review the articles for appropriate language and ideas that might be an issue to the reader before final agreement for publication.</p> <p>CW asked if Ethnic Tapestry members could help with this and Ellen said that it would have to be taken back for discussion. CW wondered whether an invitation to members to become involved in the process might be another possibility.</p> <p>KS said that the next Accord would have a generalised statement and invitation to comment as it had already gone to press.</p> <p>These issues will be considered further and a search for balance in the process needs an editorial policy.</p>
3.	<p><b>Standing items</b></p> <p><b>Conflict of Interest:-</b> no changes</p> <p><b>RAP/PSA</b> – (included in other items)</p> <p><b>Diversity &amp; Inclusion:</b> CW said that ongoing discussion on the education toolkit were occurring. The coalition members are focussed on getting this completed. There may be additional costs, which ACC could contribute to in a limited way.</p> <p>MOU reported on the issues that had been discussed at the last meeting.</p> <p>CW still waiting for his meeting with Bishop Lusa.</p>
4.	<p><b>CEO Report</b></p>

	<p><b>ACC’s revised accreditation processes</b> – purpose is to align with SCoPEd competencies levels as well as bring in other improvements. The new accreditation process will come into operation in September and submissions from January 2024. The PSA have been kept informed.</p> <p><b>The Board approved</b> the new accreditation process.</p> <p>The Board then discussed and approved the new transfer process from other registers that includes one new level which its name is still being worked on. Temporarily it will be ‘accredited at level C’</p> <p>Also recommended that we look at updating websites with some paragraphs to explain how SCoPEd relates to our counsellors and their advertising of themselves.</p> <p><b>The board approved</b> the new transfer process and the addition of another level of counsellor accreditation/membership.</p> <p>The PSA will be informed of the approved changes.</p> <p><b>Accord</b> – The Executive agreed to remain with Parallel but a different internal team. A new contract is being negotiated. The Editor and Yineng are working on a more contemporary feel. A little more cost for first new edition but then to a fixed price per production period if we agree for a 24 month commitment.</p> <p>Retaining paper copies were reviewed and the fact that batches are required which are 50 or 100 and are not cost effective for the few required. A suggestion is to provide a pdf version from some that can download and print off. SMR asked if it could be used by word to speech recognition.</p> <p>JMN asked what advice has been sought regarding the disability issues. KS some basic research had been done and advice from Parallel.</p> <p>There was a similar discussion about accessibility for the new website. Image+ have taken some of these issues into account out of their expertise. JMN agreed in to feed in what she had learned about readability and if any can be provided for free.</p> <p><b>IT system rebuild</b> - delayed until April.</p> <p>The Board were provided with a document about <b>What is Christian about ACC or what makes ACC a Christian organisation</b>. Comments or suggested amendments are welcomed to be sent to KS by all board members prior to next Board meeting.</p>
5.	<p><b>Complaints update</b></p> <p>SMR shared a need for someone to manage the process on this specific complaint because she is away for a period of time. A Board member agreed to do this and a handover meeting will be held.</p> <p>All complaints are progressing. There have been no new complaints received in 2023.</p>
6.	<p><b>Review of organisational Policies and Risk Register</b></p> <p>The list of policies coming up for review were discussed and various board members took responsibility for them</p> <p>A review of the more urgent risks was made and they will be prioritise and set dates for the next review.</p>
7.	<p><b>AOB</b></p>

KS reported on discussions with the Open College Network – now called Aim Group.

GHF reported the thanks of Uganda for the support in purchasing equipment. They had suggested the need for more funding but it had been accepted that this could be provided by ACC. Other sources will be researched by GHF. KS said receipts for purchases need to be sent to SMR.

Date of next meeting 20<sup>th</sup> April 2023 1330-1700



Sue Monckton-Rickett

Chair 20 April 2023