

ACC Board Meeting Wednesday 15<sup>th</sup> February 2023

Venue: Zoom

(Meeting commenced 9.30 am)

	<b>Title</b>
	<p><b>Opening:</b> SH (Sharon Hastings) led our devotions opening with a personal story illustrating how God helps us in practical matters for he is interested in every aspect of life.</p> <p><b>In attendance:</b> Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Roberts (PR); Sharon Hastings (SH); Christine Pinder (CP), Janet McNish (JMN), Wein Fung (WF), Sean Charlesworth (SC); Gathoni Hamilton-Foster (GHF)</p> <p>Kathy Spooner (KS),</p> <p><b>Apologies:</b> Phil Martin (PM) Jim McRae (JMR); Peter Barraclough (PB)</p>
1.	<p><b>Minutes of the 19<sup>th</sup> January 2023</b></p> <p>The minutes of 19<sup>th</sup> January 2023 were approved.</p> <p><b>Matters Arising:</b> The action and decision tables were updated in the meeting.</p> <p>New approach for ACCord KS and Yineng Hart are meeting with suppliers.</p> <p><b>AOB:</b> None.</p>
2.	<p><b>Standing items</b></p> <p><b>Conflict of Interest:</b> - no changes</p> <p><b>RAP/PSA</b> - (included in other items)</p> <p><b>Diversity &amp; Inclusion</b> CW reported MOU continues with BACP providing the secretariat. Ethnic Tapestry will be meeting in March. A meeting is planned with Bishop Lusa Nsenga-Ngoy (Bishop of Willesden)</p>
3.	<p><b>Session with PSA Accreditation Team</b></p> <p>The following people joined the meeting:</p> <p>Kate Hill (ACC assessor) Sarah Meredith Heather Bennett; Yineng Hart (ACC staff members); Dan Scott and Mel Venables (PSA Accreditation Team). The PSA made a presentation about the work of the PSA and answered questions.</p> <p>This part of the meeting was recorded to be shared with Board members, staff team, assessors, who were unable to attend.</p>
4.	<p><b>CEO Update</b></p> <p>KS said that the new website will require new photos from each board member and checking biographies</p> <p>KS asked for any Blog posts for the new website - JM, SH and WF offered on any topic of their choosing and then send to Yineng Hart. All Board members were invited to contribute and members will also be encouraged to do so..</p>

	<p>KS had submitted a written update report on various projects, including potential new membership categories. The issue of resourcing was discussed.</p> <p>The move of Accord from paper to electronic was discussed including the potential of changing the name, which was discussed and trying to get new writers opening new channels of interest. It was felt that there may not be much gained from a new name, and the fresh look and format might be sufficient change. KS will bring back this for further discussion. There was a discussion about marketing strategy and it was agreed that WF and JMN were willing to discuss with Yineng Hart to focus on the possibility of a marketing strategy.</p> <p><b>Staffing Update</b> -was provided.</p>
5.	<p><b>Ethnic Tapestry</b></p> <p>The minutes of the last Ethnic Tapestry group have not yet been distributed. There are two potential articles in the pipeline from Accord article.</p> <p>Issues that have arisen about Accord were discussed and it was agreed that</p> <ul style="list-style-type: none"> <li>• additional guideline to providers of articles for Accord would be written explaining issues of inclusivity and language</li> <li>• the potential for a review panel for Accord be considered</li> <li>• letters to the editor are encouraged to highlight and redress issues.</li> </ul> <p>KS and SMR will work with the Editor and Ethnic Tapestry to put this into place</p>
6.	<p><b>Finance Report</b></p> <p>PR spoke to the Cashflow document for December which currently shows we reached what the end of year as expected with a small shortfall.</p> <p>For the start of the New Year 2023 we were about where we had expected to be. We still have half of the IT bill to be met this year and so income needs to increase during 2023.</p> <p>SH has been meeting with Yineng on a program of training to be offered by ACC on EDI. It was agreed that we need to increase the circulation of advertising of courses. In future we hope to sell pre-recorded training from when the new website goes live at end of March.</p>
8.	<p><b>AOB - None</b></p> <p>Date of next meeting 17<sup>th</sup> March 2023 1330-1700</p>



S Monckton-Rickett Chair

17 March 2023