

**ACC Board Meeting Friday 16th June 2023 Venue: Zoom
(Meeting commenced 1.30 am)**

	Title
	<p>Opening: CP led our opening devotions on reconciliation.</p> <p>In attendance: Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Roberts (PR); Phil Martin (PM); Janet McNish (JMN) Sean Charlesworth (SC); Christine Pinder (CP); Wein Fung (WF); Gathoni Hamilton-Foster (GHF); Kathy Spooner (KS);</p> <p>Sharon Hastings (SH) joined at 2 pm and left at 4 pm.</p> <p>Janet McNish (JMN) left the meeting at 3.30 pm; Wein Fung (WF) and Sean Charlesworth (SC) left at 4 pm KS left at 4.50 pm.</p>
1	<p>Minutes of the 21st April 2023</p> <p>The minutes 17th May were approved.</p> <p>Matters Arising: None</p> <p>AOB: None.</p>
2	<p>Standing items</p> <p>Conflict of Interest:- no changes</p> <p>RAP/PSA - included in CEO report</p> <p>Diversity & Inclusion - No further reports this month</p>
3	<p>CEO REPORT</p> <p>NICE guidelines on suicide under</p> <p>KS drew attention to the letter from Adrian Whittington regarding NICE guidelines on self-harm and suicide to the psychological professions. Counselling bodies have been specifically included in a directive. KS is seeking to raise it with SCoPED bodies. The Board decided to wait and see the outcome of the SCoPED meeting before making any response or sending any information to members.</p> <p>SH asked if there are any training programmes the NHS approve of or advise that could be used or perhaps for our members?</p> <p>KS said that we have a suicide training event planned in July, which could be run several times and the trainer is also a Chaplain so could include the pastoral care element. WF wondered what pastoral care training we might think about providing or at least signposting to.</p> <p>Website and Database Development</p> <p>The new website etc. has caused delays on other work.</p> <p>Complaints policy update - The Board asked KS to notify the PSA of the potential delay.</p> <p>A statement on EDI for the website was drafted by KS and Board members made several suggested amendments.</p>

	<p>SH asked how ethnicity would be searchable in ‘Find a Counsellor’ on the new website. KS explained that it was being worked on to see what core ethnic search might be made and this could be groupings.</p> <p>The evidence framework for EDI from PSA was provided for information</p>
<p>4.</p>	<p>EDI</p> <p>The draft EDI policy was presented and comments and suggested amendments discussed. Agreed that amendments will be made and the policy will be brought back for approval in July Board. Thanks were expressed to SH & CW for the work they had put into this.</p> <p>KS presented notes on the PSA EDI policy and strategy documents and the need to review ACC policies as a result. This revealed where some work is required and also noted what is achievable and what at present is not possible. Some suggestions were made and received for consideration.</p> <p>KS informed the Board that in future we will better be able to measure if our strategy for Equality and Diversity is having an impact on our membership. KS also provided an updated version of ACC decision-making tool which included EDI.</p> <p>SH commented that for 9b of the PSA Framework is where a steering group or similar could play a part.</p>
<p>5.</p>	<p>Finance Report</p> <p>PR presented the management accounts for June. It was noted that the student numbers were lower while membership numbers were higher. PR answered questions from the Board.</p> <p>PR then presented the Cashflow position. There was a discussion as to whether we need to review the level of contingency.</p> <p>It was suggested that we might get a better interest rate from a different bank. KS believed that our income stream is planned if possible, to rise next year.</p> <p>PR asked GHF to speak about the Ugandan funding proposals. GHF requested that the £300 grant be released for the pastoral care training work in prisons. GHF will ensure that regular updates on the work and achievements are provided. GHF stated that while they waited for approval of this application the project was on hold. The board approved the release of the grant. On their behalf GHF thanked ACC.</p>
<p>6.</p>	<p>Chair Report</p> <p>Complaints Update - SMR reported. Having taken legal advice on one complaint we are restarting with a new investigation.</p> <p>ICO Incident - SMR reported that ICO had specifically asked for some actions that are reasonable and these are being putting in this place.</p> <p>GM - no further nominations other than current board members standing for re-election</p>

	RAP Recruitment - no names yet.
7.	AOB - ACC AGM 15 th July. Date of next meeting Wednesday 12 th July 9.30 am

Approved



S. Monckton-Rickett Chair
12 July 2023