

ACC Board Meeting Wednesday 17^h June 2020

Venue: Skype

(Meeting commenced at 7.00 pm)

<p>Title</p> <p>Welcome and apologies SMR opened the meeting by reading a helpful reflection by Eddie Askew. In attendance: Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Barraclough (PB); Peter Roberts (PR); Phil Martin (PM); Wien Fung (WF); Marlene Forsythe Gidharry (MFG); Fiona Sherburn (FS); Kathy Spooner (KS) Apologies: Helen Vipan.</p>
<p>Minutes of the previous meeting will be approved at next Full Board meeting.</p>
<p>Standing items</p> <p>a) Conflict of Interest: If Sanctuary Mental Health ministers is discussed KS declares a potential conflict of interest as she has accepted a speaking engagement from them</p>
<p>Chair report</p> <p>Membership Statistics: Register membership has reduced by about 20 but it is not clear whether this is normal loss of members, but no new members, which may be due to the lack of ability to carry out specific promotional meetings. FS suggested capturing reasons from leavers. PM suggested comparing leavers and joiners with same period last year. TR suggested a graph to compare the financial income year on year.. TR raised a note of caution that effect of Covid-19 might have a greater effect on next year's renewals.</p> <p>Staff and Office Arrangements: SMR informed us that staff are still working at home but one member of staff has asked if she could work from the office. After consulting with FS it may be that this will happen from July 1st if the individual wishes to do so and they will need to observe the lone working policy..</p> <p>AGM: 15th July by Zoom. All AGM documents will be sent out next week. Two Board Members (FS) and (HV) who were due to stand have agreed to stand for re-election. No new nominations have been received. There will be training for 2.5 hours included in the morning by Dr Robin and Kate Lawrence on "Despair and Suicide" and then the AGM.</p>
<p>Finance Director</p> <p>Approval of 2019 Annual Accounts & Letter of Representation PR presented the 2019 annual accounts, which were provisionally agreed at the last meeting, but following the independent examination some reviews have been made, which were all explained to the Board. The Board agreed the changes to the report and approved the Annual Accounts. The Board recorded its thanks to PR and also to Keith who had do provide extra time at work to make the report possible on time. PR presented the ACC letter of Representation with one minor change to page 3. This was also approved.</p> <p>Resolution with regard to Audit PR stated the Articles of ACC mention audit rather than independent examination. The independent examiner had sought legal advice and as a result they have asked us to change those sections of the articles from audit to independent examiner. The proposal is that a review of all parts of the articles take place, with this specifically in mind by the end of 2020.</p>

May Management Accounts & Cashflow

The financial position has remained similar to the previous report.

Director of Counselling Report**Update on Covid-19 Messaging to Members**

While other bodies have told their members to go back to face to face KS having examined the Government recommendations concluded that this was still not appropriate and circulated that guidance to our members and it was generally well received.

The Board to acknowledge the wisdom of this advise.

Diversity & Inclusion

We have two volunteers willing to support membership engagement regarding supporting BAME counsellors and to raise awareness and understanding of racial prejudice in counselling and pastoral care. ACC's role is to enable and support our BAME members lead this work.

Update CCSS

Currently there are 51 clients who have taken this offer up. We hope to have support from within the NHS who will promote the scheme.

Those currently counselling in this way are reporting a real sense of gain but those not yet involved express some frustration..

Potential Partnership.

KS has contact with Daniel Whitehead, [Sanctuary Mental Health Ministry]. He has offered Board members free access to their Sanctuary course with the hope that we will meet with him to discuss an appropriate partnerships. He has also provided free a video on bereavement which is now on the ACC website.