

ACC Board Meeting Friday 28<sup>th</sup> January 2022

Venue: Zoom

(Meeting commenced 9.30 am)

	<b>Title</b>
	<p><b>Opening</b> – SMR led the Opning Reflection  <b>Welcome &amp; Apologies</b>                      In attendance: Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Roberts (PR); Peter Barraclough (PB); Phil Martin (PM);Wien Fung (WF) (left the meeting at 12.30); Gathoni Hamilton-Foster (GHF)                      Kathy Spooner (KS);                      Teresa Onions (TO) for presentation on Pastoral Support Groups  <b>Apologies:</b> Fiona Sherburn (FS)</p>
1.	<p><b>Minutes of the 6<sup>th</sup> December</b>                      Minor corrections made agreed and minutes approved.</p> <p><b>Matters Arising:</b> KS commented that reliable statistics/figures on membership are still being looked into but some issues may not be resolved until the new database is in place                      CW said that the ACCEnT Forum would not be 31<sup>st</sup> March.  <b>AOB:</b> Correspondence dealt with under diversity and inclusion.</p>
2.	<p><b>Standing items</b></p> <p>a) <b>Conflict of Interest:</b> PR reported that he had become Deanery Treasurer for North Downs Deanery Synod, Canterbury Diocese.</p> <p>b) <b>RAP/PSA</b> (Included in 03)</p> <p><b>c).Diversity &amp; Inclusion – including acceptance of MoU 2021 revision</b>                      The Memorandum of Understanding on Conversion Therapy in the UK Version 2 October 2017 had been reviewed by the MoU Group and a small change to item 17 had been incorporated into the December 2021 version.                      The Board accepted this change and confirmed that ACC wished to remain signatories to the MoU. It was also noted that the ACC signatory should be updated.                      CW- will inform the MoU Group</p> <p>Correspondence received yesterday was reviewed and generally discussed. Advice received from our insurers was to find a legal representative.</p> <p>CW shared the Terms of Reference document of The Coalition for Inclusion and Anti-Oppressive Practice (previously referred to as Diversity and Inclusion Forum).                      The Board accepted the ToR and it was confirmed that whilst the aim was to improve diversity in the counselling, psychotherapy and psychology professions across all protected characteristics, the initial focus on race and ethnicity. It as also confirmed that ACC would make a small financial contribution towards the work of the group.</p>
3.	<p><b>Projects and Initiatives</b></p> <p><b>Database and Website Project Update + Re-Branding Discussion.</b>                      KS presented the information in the CEO report. She noted that the project was slightly behind timetable regarding final quotation. Various issues being worked through with Image+. The next crucial date is the 10<sup>th</sup> February, which we have asked Image+ as a deadline for the quotation, final scope document and project plan. HB is project managing for ACC with KS having overall project</p>

	<p>steering responsibility. The new system will be an opportunity to consider rebranding.</p> <p>KS presented some rebranding options with regard to the name of ACC and logos. Alternatives were discussed thoroughly with merits of change and continuity being considered. The majority view was to have a logo with a new look and some preferred designs were identified. The discussion about a name change concluded that “Association of Christians in Counselling and Allied Professions” seemed to be the most appropriate with us keeping the letters ACC as our headline name. It was agreed that this would be fed back to Yineng Hart to continue work on both the logo and name.</p> <p><b>Pastoral Support Groups - Teresa Onions (TO) joined.</b> TO gave a presentation on the pilots that had taken place for PSG based on her written reports highlighting the notion of ‘Better Together’. TO confirmed that all groups are on-line with ACC / PCUK Trainers and Facilitators. WF asked what feedback had from different groups and ethnicity. Not directly measured in review but could be done retrospectively as there was diversity amongst the groups. CW suggested that perhaps the ACCEnT Forum could invite TO for one of their meetings. TO will be looking at a strategic plan and information for funding bids. TO was thanked for all of her work and the presentation and the Board said that they looked forward to further developments and reports.</p> <p><b>Recruitment: As detailed in CEO report.</b> KS added that it was a very affirming to have such a good group of applicants and it was agreed that it may be best to adopt a job share approach for the Admin support role.</p> <p><b>Climate Change initiative “Climate Care”</b> Professional bodies have been part of this initiative and KS has attended the meetings. The idea of the initiative is to empower communities to take action both in political challenge and dissemination of information regarding the environment and climate change and the impact on the mental health. It was agreed to have a watching brief and KS wondered whether any of our members with a specific understanding and knowledge might be involved with the group.</p> <p><b>Counselling Regulation</b> The government have opened a consultation on counselling regulation. KS made various suggestions for responding to the government. The Board to look at the consultation and provided any comments.</p> <p><b>Conference</b> KS provided details in the CEO report Planning on the National Conference was being resumed in early February, but it was acknowledged that this was a very significant piece of work in addition to other projects. CPD – in the pipeline (no change and no progress as yet in planning events)</p> <ul style="list-style-type: none"> <li>• Introduction to Systemic Therapy - 2022</li> <li>• New model Trauma – Spring 2022</li> <li>• Eating Disorders – 2022</li> <li>• Addiction – Feb/March 2022 (may move to conference)</li> <li>• Various Open Forums (free to attend events) including Q&amp;A on SCoPEd</li> </ul>
4.	<p><b>Other Issues</b> <b>Support for PCUK Training in Uganda (Pastor Stephine Opio) - £300 was raised through our</b></p>

	<p>Christmas appeal for this project in Uganda. In the last minutes had accepted to offer support for laptop and projector. PR suggested matching the £300 at this time. The Board agreed. GHF was willing to consider visiting the project and offer advice about how best to use this money concerning options.</p> <p>KS will inform Pastor Stephine of the level of support KS commented that work need to be done by to update and develop PCUK Training further and would be good to have a PCUK Lead to progress this.</p> <p><b>Accord costs and the Future</b> Accord requires a lot of time both in finding articles and pulling together each edition. Also the cost of Accord is becoming higher and not necessarily price effective. A number of ideas are being considered and PR and SMR are meeting with Parallel to discuss costs.</p>
5.	<p><b>Finance update</b> PR presented the Management Accounts and CashFlow Reports for December 2021. He commented that 2021 had been a relatively a good year financially but going forward there are financial pressures for 2022.</p> <p><b>Bank Signatories</b> SMR stated that we needed to update out bank signatories and also access to on-line banking. It was proposed and agreed that the new signatories</p> <ul style="list-style-type: none"> <li>• Susan Monckton-Rickett</li> <li>• Chris Williams</li> <li>• Peter Roberts</li> <li>• Tony Ruddle</li> <li>• Kathy Spooner</li> <li>• Keith Payne</li> </ul> <p>It was also agreed that access to on-line banking should be in place for:</p> <ul style="list-style-type: none"> <li>• Susan Monckton-Rickett</li> <li>• Chris Williams</li> <li>• Peter Roberts</li> <li>• Tony Ruddle</li> <li>• Keith Payne</li> <li>• Kathy Spooner</li> <li>• Gillian Stuart – view only access</li> <li>• Yineng Hart – view only access</li> </ul> <p>SMR confirmed that for any payment to be made from the bank, it requires one person to set-up the payment and another to approve it.</p>
7	<p><b>AOB</b> <b>Date of next meeting and dates for 2022</b> To be circulated after all remaining Board members had provided availability details to SMR.</p>

Sue Monckton-Rickett

28 February 2022