

ACC Board Meeting Monday 12<sup>th</sup> December 2022

Venue: Zoom

(Meeting commenced 13.30 am)

	<b>Title</b>
	<p><b>Opening:</b> GHF led the opening reflection</p> <p>In attendance: Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Roberts (PR); Gathoni Hamilton-Foster (GHF); Phil Martin (PM); Wein Fung (WF); Sean Charlesworth (SC); Sharon Hastings (SH); Janet McNish (JM).</p> <p>Kathy Spooner (KS).</p> <p><b>Apologies:</b> Christine Pinder (CP); Jim McRae (JMR) and Peter Barraclough (PB).</p>
1.	<p><b>Minutes of the 11<sup>th</sup> November</b></p> <p>The minutes of 11<sup>th</sup> November 2022 were approved.</p> <p><b>Matters Arising</b></p> <p>SMR reported that SH had collated the responses on the feedback on the Diversity Toolkit and thanks her for doing so.</p> <p>KS reported that the MOU with Thailand is not yet agreed.</p> <p>SMR stated that our Christmas newsletter would be issued next week and contain an appeal for Kenya work and a video from Uganda on prison work.</p> <p><b>AOB:</b> None</p>
2.	<p><b>Standing items</b></p> <p><b>a) Conflict of Interest:</b> No new conflicts reported</p> <p><b>b) RAP/PSA</b> - (included in other items)</p> <p>SMR &amp; Gillian Stuart attended the last RAP meeting. RAP were given an update on staffing and the document on decision making tool was shared. The change to the requirement for accreditation transfers from other bodies was discussed and RAP endorsed the proposal</p> <p>The issue of RAP recruitment was discussed. KS noted that and other organisation had adopted virtually the same governance structure as ACC regarding RAP. SMR reminded the Board of a need for a Board Member Liaison to attend RAP (as a non-voting member) independent from the Chair and CEO, as one of the responses to the PSA Targeted Review. WF offered to trial this.</p> <p><b>c) Diversity &amp; Inclusion MoU Update</b>  <b>SMR/KS &amp; SH will meet to plan D&amp;I strategy for ACC</b></p> <p>At the MOU meeting on 14<sup>th</sup> September the NHS interim specifications for CYP with gender dysphoria, proposed in response to the CASS report was discussed. As a result of that meeting there had been resignation from the MOU. The MOU is seeking a meeting with a government minister to seek answers to the questions about their proposal. The MoU Chair has met with</p>

	Alicia Kearns MP, who sees MoU advice as important in ongoing considerations with regard to legislation on conversion therapy.
3	<p><b>PSA Targeted Review Update</b></p> <p>SMR reported that she and KS had met with the PSA with regard to the Targeted Review. They shared what ACC had done so far and the on-going work. The PSA said that the actions seemed appropriate. The PSA required a report in January summarising the actions taken and the planned actions. KS explained the process of review by the PSA.</p>
4	<p><b>CEO Update</b></p> <p>KS presented her report</p> <p>KS said that some initial discussions had been held with representatives of ACC another Christian organisation about some collaborative working. There is potential but a lot more exploration and assessment is needed.</p> <p>It was agreed that ACC continue exploratory discussions.</p> <p><b>Staffing Update</b></p> <p>KS gave an update of the staff position.</p> <p><b>Pastoral Care Development -</b></p> <p>The current project lead/co-ordinator will be stepping down in April and so a review will need to be made as to how the work will continue.</p> <p>A new Pastoral Care Foundations course is ready to be delivered in the new year and other specific courses (about 7) are planned to be developed.,</p> <p><b>IT System Rebuild</b></p> <p>KS provided an update on progress and the implications of delays in delivery, which will be escalated to the provider.</p> <p><b>ScoPEd</b></p> <p>The impact assessment was positive.</p> <p>KS provided a summary of the framework and the process so far.</p> <p>There was a discussion about the implications for adoption on ACC members, ACC as an organisation and the profession as a whole. It was agreed that the framework was positive, but it would need to be ensured that it took into account diversity and inclusion and to try to involve those who are its critics in moving it forward.</p> <p>The Board voted unanimously to adopt the SCoPeD framework.</p> <p><b>Accreditation Transfer Changes</b></p> <p>KS proposed changes to the transfer process for counsellors who are accredited in other PSA register holder bodies. The risks and benefits of the changes were discussed and it was agreed that:</p>

	<ul style="list-style-type: none"> <li>• ACC accept transfer without the supervisor reference if the accreditation with the other body was under two years old but after that time limit ACC would require a supervisors report</li> <li>• the current essay on how faith informs practice will be replaced with a critique of the Churchill framework. The change will include setting criteria for assessment.</li> </ul> <p>The board unanimously approved this proposal.and KS said that both changes would be reported to the PSA.</p> <p>It was confirmed that ACC had been trying for some time to get the transfer arrangements to be reciprocal with the other bodies and it was felt that this was something that needed to continue to be pursued.</p> <p>.</p> <p>It had come to the attention of ACC that the UK Board of Hospital Chaplains did not include ACC in their website listing of counselling bodies.</p> <p>KS will pursue this,</p> <p>WF and JM left the meeting at the break.</p>
5	<p><b>Finance Update</b></p> <p><b>2023 Budget</b></p> <p>PR presented 4 scenarios with varying options with explanations on the detailed information that had been included in the Board papers.</p> <p>The Board discussed at length the four scenarios and potential ways to reduce costs including changes to publication of Accord and also the staff structure needed for 2023.</p> <p>The changes to the Accord publication were agreed and that the Chair, CEO will continue to look at staff structure in what works best for the organization in 2023.</p> <p>The implementation of the changes to Accord will be communicated to members in due course when more definite plans were in place.</p> <p>The Board approved in principle Scenario 4 Budget for 2023. Staff will be issued with letters about 2023 salaries before the Christmas break.</p>
6	<p><b>AOB:</b> GHF offered to be the Kenya / Uganda link. She would self-fund a visit, but this was not possible at present due to an Ebola outbreak.</p>
7	<p><b>Date of next meeting 19<sup>th</sup> January 2023 at 13.30 to 17.00</b></p>

S Monckton-Rickett

Chair

19 /01/2023