

ACC Board Meeting Monday 11th November 2022

Venue: Zoom

(Meeting commenced 13.30 am)

	Title
	<p>Opening: WF led the opening refelction.</p> <p>In attendance: Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Roberts (PR); Gathoni Hamilton-Foster (GHF); Phil Martin (PM); Wein Fung (WF); Sean Charlesworth (SC); Jim McRae (JMR); Christine Pinder (CP); Sharon Hastings (SH); Janet McNish (JMN); Kathy Spooner (KS).</p> <p>Ethnic Tapestry Attendees: Leroy Harley (LH) and Bridget Brookes (BB)</p> <p>Apologies: Ongoing Peter Barraclough (PB);</p>
1.	<p>Minutes of the 21st September</p> <p>Various minor typos corrected.</p> <p>The item relating to the letter written by the PSA re the MoU group was corrected.</p> <p>The minutes of 21st September were approved.</p> <p>Matters Arising:</p> <p>RAP have a new member.</p> <p>CW confirmed that the PSA had apologised for the mistake in the MoU related letter.</p> <p>SMR requested Board members to return availability information to her so that Board meeting dates could be confirmed.</p> <p>The Diversity Toolkit from the Diversity & Inclusion Coalition is not yet published. It was circulated to the Board and it will go to all members and Ethnic Tapestry for feedback. It was agreed that ACC should be proactive in ensuring our Affiliates and members use it. SH offered to support and help this process.</p> <p>Ethnic Tapestry are using this new name more widely.</p> <p>CW commented that Conference was excellent and thanked all the staff for their hard work.</p> <p>KS reported that progress was being made with the arrangement with the counselling agency in Thailand for contact and that it will be helpful to connect them with Waverley Abbey.</p> <p>KS reported that she had spoken to a counsellor from USA who is living in UK and is interested in a Charitable internship.</p> <p>There was discussion about the potential for other internships in the future and the process for recruiting them. KS to consider further if worth actively pursuing .</p> <p>KS informed about several recent key resignations from other Counselling Organisations.</p> <p>AOB: The Uganda project needs a person to liaise with them.</p> <p>SH asks for a discussion about the Diversity & Inclusion and how this is dealt with and progressed within ACC. SMR said that we may have to specifically schedule Board time for this rather than just add it to the end of this meeting.</p>
2.	<p>Standing items</p>

	<p>a) Conflict of Interest: No new conflicts reported but some changes had been made to the records since the last meeting. SMR requested that all Board members ensure that their records are up to date.</p> <p>b) RAP/PSA – (included in other items)</p> <p>c) Diversity & Inclusion MoU Update (In AOB)</p>
3	<p>PSA Targeted Review of Complaints Process</p> <p>Following Board e-mail discussion concerning the Outcome Letter. KS and SMR had proposed that rather than make a formal complaint, as the conditions had been accepted there should be significant changes to the published Outcome Letter. All of the proposed changes to the letter were accepted by the PSA and the published letter was entirely acceptable to ACC.</p> <p>All members had been informed of the.</p> <p>PR thanked KS & SMR for the way they have approached this.</p> <p>KS updated the board as to the background to the targeted review for the new Board members.</p> <p>KS presented the results of a survey that RAP members, Board members, who were on the Board at the time of the new complaint process being put into place and senior management staff had taken part in. The purpose of the survey was to seek to understand how our governance operates and what might need changing. It will aid in formulating the response to the PSA conditions and the actions to be taken within ACC to improve governance. The findings had been shared with RAP on the previous evening.</p> <p>The findings were discussed by the Board.</p> <p>KS reported on some actions and changes that could be implemented that the survey suggested. A key change would be to implement a decision-making tool for all key decisions, which would consider, “who is impacted? who needs to be consulted / informed? and the risks?” It was agreed that these would be useful tools with some adaptations to the draft presented.</p> <p>Complaints process – KS made a presentation regarding the PSA conditions.</p> <p>KS reported the effect on 4 complaints and that the previous process had been re-instated.</p>
4	<p>CEO Update</p> <p>KS presented her paper</p> <p>Pastoral Care Development – ACC agreed to fund Level 2 of the development of the Pastoral Care Course and the Board approved the budget for this.</p> <p>Project Proposal For Developing Support Groups for Christians in counselling.</p> <p>There was discussion about the purpose and need for such groups and that it was not the same as counsellor supervision but recognising there might be potential for overlap. The benefit is particularly for counsellors who work alone. It was important as to how the purpose of these groups would be defined and communicated and this would be feedback to the project. There would need to be guidelines for running groups.</p> <p>The Board approved this project development using specific funds, but there needed to be checkpoints for the development and an assessment of the risks.</p> <p>IT System Rebuild would not meet deadline but the developer is going to advise of the new date.</p> <p>An initial meeting is planned with another Christian organisation to look at collaborative working in some areas.</p>

5	<p>Finance Update</p> <p>PR reported that Conference made a profit rather than the loss expected. This was due to late bookings and The Hayes policy of not charging a full fee for unused places.</p>
6	<p>Ethnic Tapestry</p> <p>Leroy Harley (LH) and Bridget Brookes (BB) from the group joined the meeting at 16.40</p> <p>LH commented that there was no input in the last edition of Accord despite being a Black History month. LH felt this was a step backwards as not representing everyone.</p> <p>There was a discussion about what had been included, the timing of Accord and the Ethnic Tapestry video presentation at the Conference.</p> <p>SMR stated that we need to be conscious of these moments but should not wait for such occasions but articles by a diverse group of writers were needed in each publication, but there is a difficulty in obtaining articles in general. The editor is always looking for articles and if he be given names of potential authors from Global majority, he can contact them.</p> <p>SMR said that she would send Ethnic Tapestry deadlines and guidelines for Accord. SH, LH and BB will raise this when Ethnic Tapestry meet. KS raised that we always have 2 pages allocated for Ethnic Tapestry and similarly for other groups.</p> <p>LH & BB will take this to Ethnic Tapestry at their next meeting.</p> <p>LH said that he wants to seek how Ethnic Tapestry and the Board can move activities forward.</p> <p>BB congratulated ACC on its new logo and the potential new membership streams. She also talked about how ACC could improve its use of social media and there was a discussion about how social media posts are managed and kept up to date.</p>
7	<p>AOB:</p> <p>Someone is needed to support Uganda's ACC connection in their development. Board members were asked to consider doing this</p> <p>There was a collection at Conference towards this project.</p> <p>Date of next meeting: 9th December 13.30-1700.</p>

S. Monckton-Rickett

Chair

9/12/2022