

ACC Board Meeting Friday 25th May 2022

Venue: The Farmhouse Nettle Hill, Brinklow Road, Ansty CV7 9 JL

(Meeting commenced 9.00 am)

	Title
	<p>Opening:</p> <p>PR led devotions</p> <p>In attendance: Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Kathy Spooner (KS); Peter Barraclough (PB); Peter Roberts (PR); Wein Fung (WF); Fiona Sherburn (FS).</p> <p>By Zoom: Phil Martin (PM)</p> <p>Absent: Gathoni Hamilton-Foster (GHF) – no apologies received.</p> <p>This was the first time the Board have met in person since September 2019.</p>
1.	<p>Minutes of the 20th April</p> <p>One minor amendment made under matters arising to delete the extra SMR and tidy up the sentence.</p> <p>Matters Arising:</p> <p>KS said that we are still waiting for the PSA to clarify what information we have to share between registers with regard to members being removed from registers / sanctions being imposed.</p> <p>AOB: None</p>
2.	<p>Standing items</p> <p>a) Conflict of Interest: KS has been asked to speak at Waverly Abbey and will receive a small payment.</p> <p>b) RAP/PSA – under CEO report.</p> <p>c) Diversity & Inclusion ACC met with our solicitor and advice was that we have to wait and see what happens regarding any litigation. TR had researched previous emails and correspondence for any related ones and all have been logged. Various other bodies have now also received similar letters. Any media contact to ACC should be responded to “we cannot comment due to the possibility of litigation.”</p> <p>MOU: The MOU team are holding a meeting on Friday meeting to keep new groups up to date on progression on a number of matters.</p> <p>Legal ban on Conversion Therapy This continues to go through the Government stages towards becoming law.</p>
3	<p>Chair Report</p> <p>Provided before the meeting.</p> <p>Membership Statistics</p> <p>Apart from PCUK fairly static but they calculations will improve in quality when the new database is implemented.</p>

	<p>Gillian Stuart – Head of Membership Services had prepared a proposal for newly qualified counsellors with a new category of membership to encourage them to join ACC with a discount on fees for the first year and establishing specific benefits (full details provided in the Board papers).</p> <p>It was suggested that research is made to discover the reasons for students not continuing in membership. It was recognised that this was needed but it was significant amount of work. .</p> <p>The Board agreed to progress the proposal and asked that other suggestions be considered by the Staff Team.</p> <p>KS stated work being carried out to follow up on all those who had missed renewal.</p> <p>Complaints</p> <p>A written report was provided prior to the meeting giving statistical information on open and closed complaints.</p> <p>A number of questions were asked for clarification and satisfactorily answered.</p> <p>One counsellor has raised a concern with the PSA about changes in the ACC process and the fact that the process being trialled was not the one on the website. ACC has submitted their explanation and met with the PSA and provided the new complaints process to the PSA for review. PR asked if we had taken legal advice and it was decided at present to continue acting on PSA advice. We are currently waiting for a reply on whether they are accepting of our proposals.</p> <p>AGM and Board Recruitment</p> <p>The AGM will be held on 16th July and the free training event at 10.00am will be on the subject of prayer. The ACCenT Group and the CYP Group will be making a presentation of their work at the AGM.</p> <p>Closing date for nominations is next Monday.</p> <p>ACC Kenya and Uganda</p> <p>SMR had provided a paper on the support that has been provided to ACC Kenya and Uganda with a specific proposal to make it clear what ACC can support and how it will be done in future. The board agreed the proposal and that ACC could not support beyond the agreed budget. An email will be sent advising what funding is left and that in future only costs pre agreed will be covered.</p>
4	<p>Finance Report</p> <p>The Management Accounts and Cashflow for April was presented.</p> <p>The issue of why registered member income is under budget is being investigated.</p> <p>There have been some donations received not as a result of fundraising.</p> <p>From the NHS funding there are funds that can be released into General Funds</p> <p>As at the end of April there is a positive variance to budget, but it is likely that there will be a deficit for the year.</p> <p>The annual fee to the PSA was made in March. The fee consists of a fixed amount and then a fee per registrant, which means that the overall fee per registrant is significantly higher for the smaller organisations.</p> <p>Sage system the move from single use to multiple users and the work involved is much greater than originally envisaged and so will be delayed.</p> <p>Fundraising – PR / KS /SMR has recently met with Colley Raine and had open and frank conversation. 4 grant applications had been rejected– 32 made so far. The time frame from Colley Raine perspective 6 to 9 months before seeing results from applications. It had been agreed that general applications are generally less successful so there is a need to be more specific and so efforts will be concentrated on specific applications.</p>

	<p>KS reported that it was known that the applications to funds is far greater this year due to many organisations losing other funding sources due to Covid. We have been successful in getting a proportion of the amount applied for the Benefact Trust. This trust also operates a Transformational Grant that ACC will work with Colley Raine to develop a new application.</p> <p>At the end of June we have the facility to pause the work with Colley Raine until we can see if any of the applications are successful.</p>
6	<p>Name Change and Logo</p> <p>Yineng Hart joined us for the meeting.</p> <p>After debate and information provided by Yineng Hart, the Board agreed the new logo.</p> <p>The Board discussed the logo being proposed by ACCEnT and agreed that any logo for any group needed to be in-line with the overall new ACC logo SMR will inform ACCEnT.</p> <p>There was a significant debate about the change of name. It was agreed that the new name will be Association of Christians in Counselling and Linked Professions, retaining ACC as the acronym.</p> <p>A Special Resolution was passed unanimously to change the name to “Association of Christians in Counselling and Linked Professions”</p> <p>SMR will carry out the legal steps needed to change the name.</p>
7	<p>CEO Report</p> <p>PSA Renewal – The renewal was submitted last weekend.</p> <p>SCoPED – on 10th June there is a communication event which has already had 1500 people signed up to tune in. KS will be speaking at this event.</p> <p>Two companies were interviewed last week and one will be selected to carry out the impact assessment. A further piece of planned work is that the accreditation processes will be examined to see equivalence.</p> <p>RAP Update</p> <p>The report that RAP submit to the PSA as part of the annual renewal process was shared with the Board. A significant issue is that a high number of the group need to stand down next year having served their full term. KS asked the PSA if there a different model for covering this requirement and what do other organisations do to meet this need. If we continue to the current structure of RAP we will need to recruit new members within the next 12 months.</p> <p>Conference – Programme is live – booking opened with a capacity of about 230 each day.</p>
6	<p>AOB</p> <p>The Board appreciated the immense amount of work being provided by Yineng Hart and also the how hard all the team are working and that together they have made ACC much stronger and ready for the future.</p> <p>Date of next meeting: 20th June on zoom</p>

S. Monckton-Rickett

Chair

20/06/2022