

## **ACC Network Pastoral Care Representatives Role:**

**ACC in its ongoing commitment to encourage, equip and resource pastoral carers, has developed under its umbrella, Pastoral Care UK which recognises and upholds the work of pastoral care as well as counselling. The ACC Network Pastoral Care Representatives Role is supported by the Director of Pastoral Care who is part of the ACC Executive.**

### **Overview of role**

To take an active role in the network committee in supporting its work, in representing and responding to the needs of pastoral carers and in contributing to the vision, mission and strategy of Pastoral Care UK.

### **Role Description**

The Network Pastoral Care Representatives Role will entail being able to:-

- Provide a link between Pastoral Care UK and its pastoral carer members, keeping regular contact with the Director of Pastoral Care
- Proactively publicise and make accessible Pastoral Care UK resources to individuals, churches and Christian organisations
- Proactively promote awareness of and information about the benefits of belonging to Pastoral Care UK through membership with ACC
- Respond to enquiries from individuals, churches and Christian organisations about Pastoral Care UK and its resources
- Identify, arrange and promote regional training opportunities which meet the needs of pastoral care members and non-members
- Create and foster opportunities for pastoral care members to connect and network with one another locally
- Promote pastoral care as a key part of the Network Committee's agenda and keep the committee briefed on Pastoral Care UK developments
- Act as a contact point for new pastoral care members
- Appropriately respond to questions from pastoral care members
- Provide opportunities for pastoral care members to express their views and needs and to communicate these as appropriate to the Director of Pastoral Care
- Act as a guide and resource for those requiring information on specific issues relating to pastoral care
- Participate where possible, in an annual ACC Network Forum
- Support where possible, ACC and PCUK national and regional events
- Prayerfully commit to the development of Pastoral Care UK and ACC's role in promoting and supporting pastoral care in the Church and the community

## Person Specification

The person appointed to this role will need to be:

- A member of ACC (pastoral care or counsellor)
- In agreement with and committed to, Pastoral Care UK's Vision and Mission
- In agreement with Pastoral Care UK's Guidelines for Good Practice in Pastoral Care
- Experienced in a pastoral caring role
- Able to attend network meetings and occasional national meetings / conferences
- Able to make appropriate presentations to groups or churches about ACC, Pastoral Care UK and its resources
- Capable of offering some pastoral care training and preferably be part of the PCUK Regional Trainers Scheme
- Mature in faith
- A good communicator
- Able to work respectfully with Christians from different traditions
- Aware of the role of counselling and prayer ministry

## Availability

The Network Pastoral Care Representatives Role is a voluntary role. The role description and personal specification above outline the various areas which are part of developing the work of Pastoral Care UK regionally and nationally. It is recognised however, that different Representatives will have different strengths and availability and will be able to uniquely develop pastoral care in their geographical area. It is anticipated that individuals undertaking the role will be able to offer in the region of 10 hours per month and work from home.

## Expenses

- ACC will re-imburse any expenses incurred by ACC Network Pastoral Care Representatives in the fulfilment of their role
- These will generally be reimbursed via the Network Committee and Network Funds i.e. attendance at Network Committee meetings, costs incurred in organising /promoting Network events. Any cost above £50 should be agreed in advance with the Network Committee. It is recommended that you confirm arrangements for payment with the Network Treasurer
- From time to time costs may be incurred in fulfilling activities related to ACC / PCUK centrally i.e. attendance at a Network Forum etc. and these will be re-imbursed by HO, with details of what can be claimed and how to claim being provided prior to the event. Any cost above £50 should be agreed in advance with the Director of Pastoral Care / member of the ACC Executive



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