

Minutes of a meeting of the Board of The Association of Christian Counsellors Fairfield Church, Northwood, London.

Present: Tony Ruddle, Chair (TR), Chris Williams (CW), Peter Barraclough (PB), Sue Monckton-Rickett (SMR), David Depledge (DD)
Phil Weare (PW) in attendance

Apologies: David Thomson, David Crabb.

Executive apologies: Teresa Onions, Amanda Georgiou and Ruth Nelson

TR led a period of devotions and prayer

Minutes of the April meeting were approved

Matters arising

- The need for DBS checks was briefly discussed.
- As agreed at the last meeting DD had approached a person about joining the Board but this had not progressed.
- A contract for Dawn Sherry (Registrar) had not yet been agreed due to other pressures.
- Issues around reminders of membership due are ongoing.

Standing items

Conflicts of interest – CW has supervisory relationship with Way In counselling centre. Setting up of a permanent register of interests is outstanding.

RAP - Notes previously circulated. Comments relating to risk register noted. PSA are saying that our Risk Register should be global, not just for ACC. Board agreed that it would be reviewed further before renewal of the Accredited Register.

Risks - see above

Acting Operations Director report

115 members on Accredited Register. PW will co-ordinate Board member visits to Affiliates to explain the requirements of the Register – practicalities and timing were discussed. HQ team work load being studied.

Director of Finance report

Latest figures to the end of May were distributed. Affected by late request for renewals with circa £30k outstanding.

Salaries higher than planned due to extra hours for PW to cover RN's absence. Otherwise much as planned – on course to breakeven.

PCUK is in a deficit situation but TO working towards a sustainable business plan. Best opportunity is selling more RPCCs.

IT issues:- Problems with database have reduced but new issues continue to arise. Hope that database is now more stable. Issues put pressure on time availability in the office.

Director of Counselling report had been circulated. In line with her proposals:-

Agreed to set up a student section of the Register when criteria have been drawn up.

Agreed that the proposal regarding training at Waverley Abbey and its recognition is accepted.

When renewing course recognition the details of this agreement will be audited.

Agreed that from 1 July 2015 members of ACC with BABCP accreditation may apply for accreditation with ACC as an Accredited Counsellor via the 'Joint Transfer' route. This now needs to be publicised including to BABCP members if possible.

Need a list of "Joint transfers" that are possible on the website.

Director of Pastoral Care report

Following discussion, the joint (with AG) strategic review of Networks proposals were agreed.

Executive Chair report

Further correspondence over membership of Evangelical Alliance had been circulated – no further action needed.

Drafts of Indicative Sanctions document and Guidance for Disciplinary Panels were noted and Board comments encouraged.

Contact from Africa Inland Mission asking for help in recruiting counsellors. Suggest that choices for them are to work through ACC Kenya, to write an article for Accord that is acceptable on its own merits or to pay for an advert. TR will reply and re-direct them to PW.

Former Care Confidential centres are talking to us about becoming Affiliates under PCUK.

There was no other business.