

Agenda ACC Board meeting  
Wednesday 18<sup>TH</sup> November  
9.30 am – 4.00 pm



ACC, 29 Momus Boulevard, Coventry, CV2 5NA

9.30 Thought for the day plus prayer

9.40 Welcome & Apologies – Teresa Onions

9.45 Minutes of previous meeting & Matters Arising (not covered on Agenda)

AOB: To be declared at commencement of meeting

9.55 Standing Items: Conflict of Interest / RAP / Risk (& Matrix)

10.00 Director of Counselling (written report including proposals) [AG]  
**Accredited Register:** Annual Report;  
Progress report on Registration  
**Accreditation Committee/ Training Development Group:** recruitment

10.45 Supervision policy – discussion on Board member response; [PB]  
Also book recommendation

11.00 Break for Refreshments

12.00 Director of Operations report (written report including proposals) [PW]  
(Policy Review / IT / Websites in regions)  
Employees' handbook (document) – some amendments made

12.30 Director of Finance Report (report in writing or by email) [SMR]

13.00 Lunch

14.00 MOU [CW]

14.15 Executive Chair Report (written report with proposals) [TR]

15.00 Director of Pastoral Care UK (written report including proposals)

15.30 Board only Time

AOB

Depart at 4 pm